

THIS SECTION TO BE COMPLETED BY THE TERMINAL MANAGER:

Driver's date of hire _____ Driver's home terminal: _____
Driver's Employer: _____

DRIVER VACATION REQUEST

REQUESTS MUST BE SUBMITTED AT LEAST 4 WEEKS PRIOR TO DATE REQUESTED

NAME: _____ DATE: _____

No. of weeks eligible for: _____ No. of weeks requesting: _____

VACATIONS RUN FROM SUNDAY TO SATURDAY

1ST Choice: From _____ to _____

2nd Choice: From _____ to _____

3rd Choice: From _____ to _____

Do you want your vacation pay in advance? Yes _____ No _____

Your vacation is approved (yes or no) signed by _____ Date _____

Remarks: _____